

[YOUR NAME]

[City, State] · [Phone] · [email@example.com] · [linkedin.com/in/you]

PROFESSIONAL SUMMARY

Detail-oriented financial analyst with experience in forecasting, variance analysis, and strategic reporting. Committed to accuracy and clear communication with stakeholders.

CORE SKILLS

- Financial Modeling
- Forecasting & Budgeting
- Variance Analysis
- Advanced Excel (Pivot Tables, VBA)
- SQL
- Power BI / Tableau
- GAAP / IFRS
- Valuation (DCF, Comps)
- Risk Assessment
- SAP / Oracle ERP

PROFESSIONAL EXPERIENCE

Financial Analyst | [Company Name], [City, State]

[Month 20XX] – Present

- Prepared monthly forecasts and variance reports for a \$[X]M business unit, improving forecast accuracy to [XX]%.
- Built automated Excel and Power BI dashboards adopted by [X] departments.
- Partnered with operations to identify \$[XXX]K in annual cost savings.

Junior Analyst | [Previous Company], [City, State]

[Month 20XX] – [Month 20XX]

- Assisted with quarterly close processes and audit preparation.
- Reconciled [X]+ accounts monthly with zero material discrepancies.

EDUCATION

[Degree], [Finance / Accounting / Economics] — [University Name], [City, State]

[Graduation Year]

CERTIFICATIONS

- CFA Level [I/II/III] Candidate
- [Other Certification]